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Horsham Town, Parking & Communications Policy Development Advisory Group

Wednesday, 17th November, 2021 at 5.30 pm
via Remote Access

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors:

Tony Hogben (Chairman)	Ruth Fletcher
Andrew Baldwin	Christian Mitchell
Martin Boffey	David Skipp
Karen Burgess	Ian Stannard
Peter Burgess	
Christine Costin	

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Notes of previous meeting	3 - 4
To receive the notes of the meeting held on 29 September	
To receive the following items relating to the policy development process:	
3. 'A' Boards Policy	5 - 10
4. Forum Fountains	

5. **Review of parking charges**

To receive the following service updates:

6. **East Street Parking Issues**

7. **East Street permanent Traffic Regulation Order**

8. **Forward Plan Extract for the Horsham Town, Parking & Communications Portfolio**

There are no relevant items on the current Forward Plan

**Horsham Town, Parking & Communications Policy Development Advisory
Group
29 SEPTEMBER 2021**

Present: Councillors: Tony Hogben (Chairman), Andrew Baldwin, Martin Boffey, Karen Burgess, Peter Burgess, Ruth Fletcher, Christian Mitchell and Ian Stannard

Apologies: Councillors: Christine Costin and David Skipp

8 **NOTES OF PREVIOUS MEETING**

The notes of the previous meeting held on 27 July were received by the Group.

9 **THE FORUM**

The Property & Facilities Department had begun work on creating a tender document to re-surface the forum. It would go through the tender process in October with the aim to begin works in early 2022. The new tiles would be made of a slip-resistant granite. Following a site visit to the forum, certain issues had been identified resulting in a higher than anticipated cost.

10 **CYCLE IMPROVEMENTS**

WSCC have been looking for schemes that would be feasible and cost effective to deliver. HDC had put forward six schemes, four of which had been taken to the most recent WSCC Cycling and Walking Executive Task & Finish Group. These four schemes would be considered for capability funding in 2021, the remaining two schemes would be considered for capability funding in 2022.

11 **DRILL HALL**

A Cabinet report was being prepared for 7 October 2021 with a recommendation to accept the Horsham branch of the Royal British Legion's proposal to take over management of the Drill Hall. If approved at Cabinet, it would then go to Council on 13 October 2021.

12 **RURAL CAR PARK IMPROVEMENTS**

Parking Services provided an update on the planned improvements to rural car parks agreed in 2017.

Three car parks had received a full refurbishment: Fletchers Croft, Coopers Way, and Henfield Highstreet. Several other car parks had received smaller improvements.

The next car park planned to receive improvements would be the Mill Lane car park in Storrington, these improvements are on track to be completed this financial year.

13 **TOWN CENTRE CAR PARKS**

Parking Services provided recent income figures from Town Centre car parks and compared the figures to pre-covid averages. Income had somewhat recovered but was still below pre-covid figures.

14 **FORWARD PLAN EXTRACT FOR THE HORSHAM TOWN, PARKING & COMMUNICATIONS PORTFOLIO**

The contents of the Forward Plan were noted.

15 **ANY OTHER BUSINESS**

The Group discussed the use of A-boards in the town centre. Officers from HDC would work with WSCC to directly contact those businesses that most obstruct pathways throughout the town centre.

The meeting closed at 6.58 pm having commenced at 5.30 pm

CHAIRMAN

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